

# PANCHAYAT PRAHALLAD COLLEGE

NISCHINTAKOILI, CUTTACK-754207, ODISHA



Phone : 0671-2353626, Fax : 0671-2353626

Website : [www.ppcollege.org.in](http://www.ppcollege.org.in), E-mail : [ppcnk1@gmail.com](mailto:ppcnk1@gmail.com)

A NAAC Accredited College with C<sup>++</sup> Grade

Ref: ...

307  
307  
EST/ODISHA/20/2016

Date: ...

8/9/2016

To

The Officer in Special Duty,  
Departmentary of Higher Education;  
Govt. of Odisha, Bhubaneswar.

Sub:- Establishment of management information system.

Ref. L.No. 20682 Dt. 26.7.2016  
Sir,

With reference to the subject cited above I submit herewith the required information in the Prescribed form for favour of your information and necessary action.

Yours faithfully

Principal  
8.9.16  
PRINCIPAL  
PANCHAYAT PRAHALLAD COLLEGE  
NISCHINTAKOILI  
CUTTACK, PIN-754 207

**Higher Education Management Information System (HEMIS)  
(For College & Universities in Odisha)**

**(Date Should be updated annually for submission of information as and when required. It must be reflected in the institution website every year.)**

**Basic Information**

1. Name of the College:- **Panchayat Prahallad College.**
2. I) College Code.:- **07142305**
  - ii) State:- **Odisha**
  - iii) District:- **Cuttack**
  - iv) Name of the Block:- **Nischintakoili**
  - v) Name of the Gram Panchayat (for rural area)/Ward (for urban area):- **Nischintakoili**
  - vi) Website:- **www.ppcollege.org.in**
  - Vii) Total Area:- **7.82 Acr.**
  - Viii) Total constructed Area:- **21.084.99 sq.mtr.**
3. a) Complete postal address of the College  
Post Office:- **Nischintakoili** Pin:- **754207**  
Telephone number of the College (with STD Code):- **0671-2353626**  
b) Status of the College: Whether UGC 2f/12b status.:- **2f and 12b**  
Accreditation Status:- **Accredited**  
If accredited, mention grade and validity period:
4. a. Nodal Officer Details: (For UGC)
  - i. Name:- **Madan Mohan Jena**
  - ii. Designation:- **Reader in History**
  - iii. Contact No:- **9437442726**
  - iv. E-mail Id:-b. Nodal Officer Details: (For RUSA)
  - i. Name:- **Pratap Keshari Mohapatra.**
  - ii. Designation:- **Reader in History**
  - iii. Contact No:- **9437990391**
  - iv. E-mail Id:-c. Nodal Officer Details: (For NAAC )
  - j. Name:- **Pratap Keshari Mohapatra**
  - v. Designation:- **Reader in History**
  - vi. Contact No:- **9437990391**
  - vii. E-mail Id:-
5. University to which affiliated:- **Utkal University, Vani Vihar, Bhubaneswar.**
6. The Statutory body through which reconized: **UGC/AICTE/NCTE:-UGC**
7. Year of affiliation with university:- **1984-1985**
8. Whether College is Autonomous:- **No**
9. Status of the College:- **UGC2f/12B**
10. Accreditation Status:- **Accredited**
11. Validity of Accreditation:- **2005 to 2010**

### A. College Profile

1. What category of institution is this?  
(Junior College=1, Degree College=2, Degree College with +2 level=3  
P.G. College with +3 Levels=4, P.G. College  
With +2 and +3 levels=5, others=6) 3
2. a. Year of establishment of the College 1979  
b. Year of recognition of the College: 1981  
c. if upgraded to a degree college, mention the year of  
Up-gradation, Otherwise put zeroes in the boxes. 1981  
(if not applicable put 0001 in the boxes)
3. Status and source of funding of the College 2  
(Recognized and fully funded by the state govt. =1, Recognized aided=2  
Recognized but no aided by the govt. (i.e. Private un-aided)=3  
Block Grant=4, Others=5)
4. Management of the College 2  
(Govt.=1, Aided=2  
Tribal welfare dept.=3, Social welfare dept.=4, Public Sector=5,  
Private bodies such as Trusts/Missionaries/NGOs=6  
Block grant=7, Unaided=8)
5. Type of College: (Boys only=1, Girls only=2, Co-edn=3) 3
6. Is it a College exclusively for students with special  
Needs(CWNS)? (Yes=1, No=2) 2
7. Stream wise number of sections in the college:

| Stream                 | Whether Exists<br>(Yes=1, No=2) | No. of Sections in<br>UG | No. of Sections in PG |
|------------------------|---------------------------------|--------------------------|-----------------------|
| Arts                   | 1                               | 2                        |                       |
| Science                | 1                               |                          |                       |
| Commerce               |                                 |                          |                       |
| Self-Financing Courses |                                 |                          |                       |
| Professional Courses   |                                 |                          |                       |
| <b>Total</b>           | 2                               | 2                        |                       |

8. a. Area in which the college is located 1  
(Rural=1, Urban=2)
- b. Whether the College is located is hilly area: 2  
(Yes-1, No=2)
- c. whether the College functions in Own building? Yes/No:-**Yes**
9. Staff quarters available:-No

|                    | Category | Number |
|--------------------|----------|--------|
| Teaching Staff     | N.A      |        |
| Non-Teaching Staff | N.A      |        |
| <b>Total</b>       | N.A      |        |

10. i. Does the College has Students' hostel? Yes/No.:-No

ii. Number of hostels: Boys:                      Girls:

| <b>SL. No.</b> | <b>Hostel Type</b> | <b>Name of Hostel</b> | <b>Intake Capacity</b> | <b>No. of Students Residing</b> |
|----------------|--------------------|-----------------------|------------------------|---------------------------------|
|                |                    |                       |                        |                                 |

11. Programme Details:

| <b>Faculty</b>                 | <b>Programme</b> | <b>Subject</b> | <b>Intake</b> | <b>No . of Students Admitted</b> | <b>Programme duration</b> |
|--------------------------------|------------------|----------------|---------------|----------------------------------|---------------------------|
| Arts                           | B.A.             |                | 256           | 244                              | 03                        |
|                                | M.A.             |                |               |                                  |                           |
| Science                        | B.Sc.            | PCBM           | 64            | 56                               | 03                        |
|                                | M.Sc.            |                |               |                                  |                           |
| Commerce                       | B.Come           |                |               |                                  |                           |
|                                | M.Com            |                |               |                                  |                           |
| Self-financing                 |                  |                |               |                                  |                           |
| Professional                   |                  |                |               |                                  |                           |
| Certificate/Deploma/Vocational |                  |                |               |                                  |                           |

**B. College Enrolment (Year Wise)**

| Faculty                         | Programme | Subject | Type(General/S.F./Prof/Vocational) | Year on Roll | General Boys/Girls/Total |       |       | Sc Boys/Girls/Total |       |       | St Boys/Girls/Total |       |       | OBC Boys/Girls/Total |       |       | Minority Boys/Girls/Total |       |       |
|---------------------------------|-----------|---------|------------------------------------|--------------|--------------------------|-------|-------|---------------------|-------|-------|---------------------|-------|-------|----------------------|-------|-------|---------------------------|-------|-------|
|                                 |           |         |                                    |              | Boys                     | Girls | Total | Boys                | Girls | Total | Boys                | Girls | Total | Boys                 | Girls | Total | Boys                      | Girls | Total |
| +3 1 <sup>st</sup> Year Arts    |           |         | <i>General</i>                     |              | 5                        | 14    | 19    | 36                  | 16    | 52    |                     |       |       | 83                   | 77    | 160   | 8                         | 5     | 13    |
| +3 2 <sup>nd</sup> Year Arts    |           |         | <i>General</i>                     |              | 9                        | 8     | 17    | 32                  | 16    | 48    |                     |       |       | 71                   | 26    | 97    | 8                         | 1     | 9     |
| +3 3 <sup>rd</sup> Year Arts    |           |         | <i>General</i>                     |              | 10                       | 8     | 18    | 12                  | 9     | 21    |                     |       |       | 40                   | 49    | 89    | 8                         | 7     | 15    |
| +3 1 <sup>st</sup> Year Science |           |         | <i>General</i>                     |              | 4                        | 2     | 6     | 4                   | 5     | 9     |                     |       |       | 21                   | 17    | 38    | 3                         | 0     | 3     |
| +3 2 <sup>nd</sup> Year Science |           |         | <i>General</i>                     |              | 2                        | 3     | 5     | 2                   | 5     | 7     |                     |       |       | 11                   | 20    | 31    | 1                         | 2     | 3     |
| +3 3 <sup>rd</sup> Year Science |           |         | <i>General</i>                     |              | 0                        | 7     | 7     | 1                   | 1     | 2     |                     |       |       | 15                   | 23    | 38    | 1                         | 0     | 1     |

1. Number of Students enrolled in the College:

Similarly you can enter data for B.sc./B. Com/M.A./M.Sc./M.Com/S.F. Courses/Professional Courses/Vocational/Certificate/Diploma Courses respectively.

**C. Staff Information (Teaching and Non-Teaching)**

1. Total Number of Teachers

| Sl. No. | Department/Subject | Sanctioned Strength | No. of Regular Teachers in Posting M /F total |        |       | No. of Part Time/ Temporary/Contractual/Guest Teachers in position M/F Total |        |       | Grand Total M/F Total |        |       |
|---------|--------------------|---------------------|-----------------------------------------------|--------|-------|------------------------------------------------------------------------------|--------|-------|-----------------------|--------|-------|
|         |                    |                     | Male                                          | Female | Total | Male                                                                         | Female | Total | Male                  | Female | Total |
| 1       | English            | 4                   | 3                                             | 1      | 4     |                                                                              |        |       | 3                     | 1      | 4     |
| 2       | Odia               | 5                   | 1                                             | 1      | 2     |                                                                              |        |       | 1                     | 1      | 2     |
| 3       | History            | 4                   | 2                                             | 1      | 3     |                                                                              |        |       | 2                     | 1      | 3     |
| 4       | Economics          | 3                   | 2                                             | 1      | 3     |                                                                              |        |       | 2                     | 1      | 3     |
| 5       | Pol. Sc.           | 4                   | 2                                             |        | 2     |                                                                              |        |       | 2                     |        | 2     |
| 6       | Philosophy         | 2                   | 1                                             |        | 1     |                                                                              |        |       | 1                     |        | 1     |
| 7       | Sociology          | 2                   | 1                                             |        | 1     |                                                                              |        |       | 1                     |        | 1     |

|    |                    |   |   |   |   |   |   |   |   |   |
|----|--------------------|---|---|---|---|---|---|---|---|---|
| 8  | Psychology         | 2 |   | 1 | 1 |   |   |   | 1 | 1 |
| 9  | Physics            | 2 | 1 |   | 1 |   |   |   | 1 | 1 |
| 10 | Chemistry          | 2 | 1 |   | 1 |   | 1 | 1 | 1 | 2 |
| 11 | Mathematics        | 2 |   | 1 | 1 |   |   |   | 1 | 1 |
| 12 | Botany             | 2 | 1 |   | 1 | 1 |   | 1 | 2 | 2 |
| 13 | Zoology            | 2 | 1 |   | 1 | 1 |   | 1 | 2 | 2 |
| 14 | Education          | 5 | 2 | 1 | 3 |   |   |   | 2 | 1 |
| 15 | Physical education | 1 | 1 |   | 1 |   |   |   | 1 | 1 |
| 16 | Demoster           | 3 | 3 |   | 3 |   |   |   | 3 | 3 |

## 2. Training Status:

| SI# | Name                     | Department        | Educational Qualification | No. of Refresher Courses Attended | No of Training/Workshops attended | No. of Papers Published | No. of Books published |
|-----|--------------------------|-------------------|---------------------------|-----------------------------------|-----------------------------------|-------------------------|------------------------|
| 1   | Kalpana Mohanty          | English           | M.A.                      | 04                                | 02                                |                         |                        |
| 2   | Pallab Chakravarty       | English           | M.A,M.Phil ,PGDES         | 04                                | 03                                |                         |                        |
| 3   | Asutosh Satapathy        | English           | M.A                       | 02                                |                                   |                         |                        |
| 4   | Rajesh Kumar Panda       | English           | M.A                       |                                   |                                   |                         |                        |
| 5   | Dr. Prasant Kumar Rout   | Odia              | M.A, Ph.D                 | 04                                |                                   |                         |                        |
| 6   | Dr Debajani Sinha        | Odia              | MA ,Ph.D                  |                                   |                                   |                         |                        |
| 7   | Madan Mohan Jena         | History           | MA, M. Phil               | 04                                | 01                                |                         |                        |
| 8   | Pratap Keshari Mohapatra | History           | M.A., M. Phil.            | 04                                | 04                                |                         |                        |
| 9   | Sumitra Sahoo            | History           | MA                        |                                   |                                   |                         |                        |
| 10  | Sarojini Pattnayak       | Economics         | MA                        | 04                                | 04                                |                         |                        |
| 11  | Swadhinananda Parida     | Economics         | MA                        | 02                                |                                   |                         |                        |
| 12  | Padmalochana Rout        | Economics         | MA ,LLB                   | 01                                | 10                                | 04                      |                        |
| 13  | Golak Chandra Mohapatra  | Political science | MA                        | 02                                |                                   |                         |                        |
| 14  | Pravakar Samal           | Political science | MA                        | 04                                | 01                                |                         |                        |
| 15  | Dr Manmohan Pattnayak    | Education         | MA,M.Phill,Ph.D           | 02                                | 01                                | 02                      |                        |
| 16  | Dr Tarulata Devi         | Education         | MA,M.Phill,Ph.D           | 04                                |                                   | 15                      | 02                     |
| 17  | Dr Alekha Chandra Samal  | Education         | MA, Ph.D                  |                                   |                                   | 02                      |                        |
| 18  | Nilakantha Sahoo         | Philosophy        | MA                        |                                   | 01                                |                         |                        |
| 19  | Alaka Mohanty            | Sociology         | MA , B.ED                 | 04                                |                                   |                         |                        |
| 20  | Amrish Swain             | Sociology         | MA,B.ED                   |                                   |                                   |                         |                        |

|    |                         |             |         |    |    |    |  |
|----|-------------------------|-------------|---------|----|----|----|--|
| 21 | Firdosh Ara Begum       | Psychology  | MA,Ph.d | 01 | 01 | 07 |  |
| 22 | Prasanta Bharati        | Physics     | M.Sc    |    |    | 02 |  |
| 23 | Rashmi Ranjan Pattnayak | Chemistry   | M.Sc    | 04 |    |    |  |
| 24 | Padmaprava Swain        | Chemistry   | M.Sc    |    |    | 03 |  |
| 25 | Swyangprava Samal       | Mathematics | M.Sc    |    |    |    |  |
| 26 | Sunil Kumar Dash        | Botany      | M.Sc    | 04 |    |    |  |
| 27 | Depaka Kumar Dwvedy     | Botany      | M.Sc    |    |    |    |  |
| 28 | Bijaya Kumar Mishra     | Zoology     | M.Sc    | 01 |    |    |  |
| 29 | Sisir Kumar Sahoo       | Zoology     | M.Sc    |    |    |    |  |

3. No. of Ph.D.'s/M.Phil.

| Sl# | Name                     | Department | Year of award of Ph.D. | Topic                                                                                                               | Male/Female |
|-----|--------------------------|------------|------------------------|---------------------------------------------------------------------------------------------------------------------|-------------|
| 01  | Pallab Chakravarty       | English    | M. Phill 1996          | Metaphysical poetry and 17 <sup>th</sup> century science                                                            | Male        |
| 02  | Dr Prasanta Kumar Rout   | Odia       | Ph.D 1993              | ଓଡ଼ିଆ ଉପନ୍ୟାସ ରେ ମାନବବାଦୀ ଚିନ୍ତାଧାରା                                                                                | Male        |
| 03  | Dr. Debajani Sinha       | Odia       | Ph.D 2008              | ଉତ୍କଳ ସମ୍ମିଳନୀ ମଧୁସୂଦନ ଓ ଓଡ଼ିଆ ସାହିତ୍ୟ ଏକ ଅଧ୍ୟୟନ                                                                    | Female      |
| 04  | Madana Mohana Jena       | History    | M. Phill 2001          | Historiography of freedom movement in Odisha                                                                        | Male        |
| 05  | Pratap Keshari Mohapatra | History    | M. Phill 1984          | Ancient History of Orissa till the rise of Kharabala                                                                | Male        |
| 06  | Dt. Manmohan Pattnayak   | Education  | Ph.D/M Phill 2016      | Sri satysais philosophy of child Development Education and care                                                     | Male        |
| 07  | Dr. Tarulata Devi        | Education  | Ph.D /M Phill 2007     | A study of distance Education system in Odisha                                                                      | Female      |
| 08  | Dr. Alekha Chandra Samal | Education  | 2015                   | Variation in achievement level of class VII students in relation to gender, social category and students attendance | Male        |
| 09  | Dr. Firdosh Ara Begum    | Psychology | 2012                   | Psychology , social factors of well being the elderly                                                               | Female      |
| 10  | Depaka Kumar Dwvedy      | Botany     | M. Phill 2012          |                                                                                                                     |             |

4. Out of Total, number of teachers with disability:-

0

5. Out of total number of teacher belonging to religious minority community.

2

**Non-Teaching Staff:**

a. Total Number of Non-Teaching Staff:- Male

20

Female

4

- b. Out of Total, number of PWD (person with disability):
- c. Out of total, number of teachers belonging to religious minority community:
- d. Number of contractual/temporary staff Male:  Female
6. Special achievement by the individual teacher/institution as a whole:

D. Infrastructure and Teaching-Learning Facilities

1. a. Does the College has its own building?

(Yes=1, No=2)

b. If Yes, the total covered area (in sq.) of the college building  
Covering all the floors.

**21.084.99 SO. FT.**

c. Area (in sq.m.) of vacant space in the college which can be  
used for expansion of infrastructure facilities

d. Total area of the College in access

2. Type of the College building.

(Pucca=1, partly pucca=2, kuchcha=3, tent=4, others=5)

3. Number and area of classrooms and others rooms in usable condition in the college(for  
Each dept/office/common room/toilet/library etc.)

| Sl. No. | Dept./Lib/CR/Toilet/Office | Number & Type of rooms | Area(in sq.m) | Remarks |
|---------|----------------------------|------------------------|---------------|---------|
| 1       | Department & Lab           | 08 (Pucca)             | 3391 sq.m.    |         |
| 2       | Library                    | 01(Pucca)              | 1480 sq.m.    |         |
| 3       | Class Room                 | 14(Pucca)              | 8240 sq.m.    |         |
| 4       | Toilet                     | 09 (Pucca)             | 720 sq.m.     |         |
| 5       | Office                     | 03 (Pucca)             | 1580 sq.m.    |         |
| 6       | Staff Common Room          | 01 (Pucca)             | 420 sq.m.     |         |
| 7       | Union Office               | 01 (Pucca)             | 399 sq.m.     |         |
| 8       | Store Room                 | 02 (Pucca)             | 679 sq.m.     |         |
| 9       | Athletic Room              | 01 (Pucca)             | 380 sq.m.     |         |
| 10      | Ladies Common Room         | 02 (Pucca)             | 560 sq.m.     |         |
| 11      | NSS                        | 01 (Pucca)             | 140 sq.m.     |         |
| 12      | +2 cultural Office         | 01 (Pucca)             | 100 sq.m.     |         |
| 13      | College Canteen            | 01 (Pucca)             | 100 sq. m.    |         |



4. Does the College has the following facilities? (Yes=1,No=2)

a) Separate room for Principal

1

b) Separate room for vice-principal

2

c) Auditorium

2

d) Separate common room for girls

1

e) Separate common room for boys

1

f) Staff room for teachers

1

g) Separate room for female teachers

2

h) No. of library rooms.

1

i) No. of laboratory rooms

6

j) Room for indoor games

1

k) Co-curricular/activity room

0

l) NCC/NSS/Scout & Guide room.

1

m) First aid/Sick room

0

n) Room to store sports equipment

1

o) Guidance and counselling room

1

p) Room for chowkidar/watchman

1

q) Canteen

1

r) Botanical garden/social forestry

1

1

- s) Playground
- t) Conference hall 1
- u) Health centre 0
- v) Gymnasium/fitness centre 1
- w) Indoor stadium 0
- x) Computer centre 1
- y) Guest house 0
- z) Toilets: (boys=1, girls=2, with running water=3, without running water=4) Give details  
In numbers for each category.
- Boys 1, 4 Girls 2, 5 With Running Water 3
5. a) Does the college has boundary walls? (Yes=1, No=2) 1
- b) if yes what kind of boundary walls does the college have?  
(Pucca=1, Kuchcha=2, Partially Pucca=3, Pucca but Broken=4  
Barbered wire fence=5, Green Fence=6, does not exist=7) 1
6. a) Does the College has electricity connection? (Yes=1, No=2) 1
- b) Does the college has Generator set as a backup or substitute  
for electricity facility? (Yes1, No=2) 1
7. Number of computers in working condition available in the College
- a) For teaching & learning purposes 5
- b) For use in college office 04
- c) For use in library 02
- d) For use in examination section 1

8. a) Does the College has Internet connectivity?  
(Yes=1, No=2, not applicable=3)

1

b) if yes, what is the bandwidth?(if it is a broadband connection)  
( Less than 256 kbps=1, more than 256 kbps=2, not applicable=3)

2

9. a) Does the college has drinking water facility available to students  
Within the College premises? (Yes=1, No=2)

1

b) if yes, how many of the following sources of drinking water are available in the college?

| Source of Drinking water | Number |
|--------------------------|--------|
| Tap                      | 22     |
| Hand Pump                | 3      |
| Well                     | 0      |
| Bucket/Pot               | 6      |

### E. Examination Results (Program wise/subject wise/Year wise)

| Year | Programme | Total Students Appeared |       |       | Total Student's Passed |       |       | % of pass |        |        |
|------|-----------|-------------------------|-------|-------|------------------------|-------|-------|-----------|--------|--------|
|      |           | Boys                    | Girls | Total | Boys                   | Girls | Total | Boys      | Girls  | Total  |
| 2012 | B.A.      | 30                      | 29    | 59    | 22                     | 27    | 49    | 73.33%    | 93.10% | 83%    |
|      | B.Sc.     | 15                      | 11    | 26    | 7                      | 9     | 16    | 46.66%    | 81.81% | 61.05% |
| 2013 | B.A.      | 41                      | 58    | 99    | 31                     | 49    | 80    | 75.60%    | 84.48% | 81%    |
|      | B.Sc.     | 6                       | 19    | 25    | 5                      | 12    | 17    | 83.33%    | 63.15% | 68%    |
| 2014 | B.A.      | 31                      | 47    | 78    | 22                     | 37    | 59    | 71%       | 79%    | 75%    |
|      | B.Sc.     | 14                      | 18    | 32    | 9                      | 16    | 25    | 64.28%    | 88.88% | 80.64% |
| 2015 | B.A.      | 48                      | 52    | 100   | 16                     | 29    | 45    | 33.33%    | 55.76% | 45%    |
|      | B.Sc.     | 11                      | 19    | 30    | 4                      | 13    | 17    | 36.36%    | 68.42% | 56%    |
| 2016 | B.A.      | 41                      | 57    | 98    | 24                     | 36    | 60    | 58.53%    | 63.15% | 61%    |
|      | B.Sc.     | 12                      | 24    | 36    | 5                      | 21    | 26    | 41.66%    | 87.5%  | 72%    |

(Keep Data for at least five years)

### F. Total Quality Management Implementation Plan (TQMIP)

| Activity & Sub Activities | Indicators of Success | Duration & Data<br>Complementation | Financial Requirement &<br>Source | Infrastructure & Physical<br>Facilities Required &<br>Their Location |
|---------------------------|-----------------------|------------------------------------|-----------------------------------|----------------------------------------------------------------------|
| N.A                       | N.A                   | N.A                                | N.A                               | N.A                                                                  |

### G. Human Resources Blueprint for Total Quality Management (TQM)

| Functions/Teachers | Planning | Gulding | Teaching | Examinati<br>on | Management | Human<br>Relation | Professional<br>development | Mode &<br>Length of<br>Training |
|--------------------|----------|---------|----------|-----------------|------------|-------------------|-----------------------------|---------------------------------|
| N.A                | N.A      | N.A     | N.A      | N.A             | N.A        | N.A               | N.A                         | N.A                             |

### H. Institutional Planning From

| Target Year | Goals | Activities | Responsibility | Monitoring | Resources |
|-------------|-------|------------|----------------|------------|-----------|
| N.A         | N.A   | N.A        | N.A            | N.A        | N.A       |

### I. (a) Cost of Quality

(Comparative cost per hour of teacher & non-teacher employee)

| Items                         | Non-Teacher Employee | Teacher  | Remarks |
|-------------------------------|----------------------|----------|---------|
| No. of working days in a year | 293                  | 245      |         |
| No. of hours per day          | 08                   | 06       |         |
| Working hours per year        | 2344                 | 1470     |         |
| Annual salary cost per hour   | Rs.102/-             | Rs.400/- |         |

**(b) Average cost of course by College**

| <b>College Name</b>           | <b>Birect</b> | <b>Indirect</b> | <b>Total</b> | <b>% of Student tution share of direct cost</b> |
|-------------------------------|---------------|-----------------|--------------|-------------------------------------------------|
| <b>Science</b>                |               |                 |              | Nil                                             |
| <b>Arts</b>                   |               |                 |              | Nil                                             |
| <b>Commerce</b>               |               |                 |              |                                                 |
| <b>Self-financing courses</b> |               |                 |              |                                                 |
| <b>Physical education</b>     |               |                 |              |                                                 |
| <b>Engineering</b>            |               |                 |              |                                                 |
| <b>Fine Arts</b>              |               |                 |              |                                                 |

**J. (i) Financial Analysis (For University Only)**

**a. Expenditure:**

Table: Approved Budget and actual expenditure (Year Wise)

| <b>Sl. No.</b> | <b>Categories</b> | <b>Bdgeted</b> | <b>Actual</b> | <b>% Spent</b> |
|----------------|-------------------|----------------|---------------|----------------|
|                |                   |                |               |                |

**b. Income:**

1. Government Subsidy:
2. Other Sources of Income
3. Past Trends and constraints

**c. Table: Financial Indicators:**

| Sl. No. | Description of the financial indicators                                     |  |
|---------|-----------------------------------------------------------------------------|--|
| 1       | Average cost per faculty member                                             |  |
| 2       | Average cost per administrative staff member                                |  |
| 3       | Average cost per student (includes capital expenditure)                     |  |
| 4       | Average cost per student(Excludes capital expenditure)                      |  |
| 5       | Expenditure for academic staff as a percentage of total expenditure         |  |
| 6       | Expenditure for administrative staff as a percentage of total expenditure   |  |
| 7       | Running and administrative expenditure as a percentage of total expenditure |  |
| 8       | Capital expenditure as a percentage of total expenditure                    |  |

**d. Structure of financial management.**

1. The budget process
2. Basis of distributing internal resources  
Resources are allocated internally taking into account the following factors
  - i. Number of academic staff per department
  - ii. Number of students per department
  - iii. Other specific needs
3. The latitude of departments to spend  
The latitude of the departments to spend governmental resources is restricted by
  - i. Availability of funds
  - ii. Type of expense items
  - iii. Internal rules and control systems
  - iv. Allocation of funds for capital items is restricted to library books and periodicals and laboratory equipments. All other expenditures may be Controlled centrally.
  - v. The distribution of expenses on various expenditure object.

ii) The Cost of education activities at University:

The analysis of the cost of education at University for the Fiscal Year should be based on the criteria of cost per course/student. Data should be collected from the finance section, and registrar, utilizing information derived from the computerized system of expenditures and revenues.

1. The cost analysis should be based on the cost per credit hours and not cost per student, in general, since a student in any discipline is required to take many credit hours provided by other colleges. For example, each student in the university regardless of his field id required to take 21 (as a university requirement/hours) and 27 credit/hours as college requirements. The cost per student varies from one discipline to another and from one college to another. Therefore, the cost per credit hour achieves the following advantages, and it is more accurate than cost per student at larger.
2. Tying the direct cost to units (cost centres) to achieve a clearer picture of unit cost, since indirect cost of education is not tied to a specific college.
3. Excluding expenses which are not related directly to education purposes.
4. Determining the optimal economic size of each department for future planning.

To achieve the above-mentioned purpose, the study should concentrate on the following points.

1. Analysis of current cost per course/section in each college provided by various academic departments and the teaching cost of the University staff, determined by the number of students registered for each faculty member in each department.
2. Analysis of actual expenditure for financial year for determining direct/indirect expenses according to academic disciplines and administrative departments.
3. Determination of the cost. Of the courses, which is then calculated as per section/students.
4. Determination of the cost objects of other departments activities.

**Table:- Average teaching load by College**

| <b>College Name</b>              | <b>Total Course</b> | <b>Faculty Member</b> | <b>Average load for each member</b> | <b>Extra load payment</b> |
|----------------------------------|---------------------|-----------------------|-------------------------------------|---------------------------|
| <b>Science</b>                   |                     |                       |                                     |                           |
| <b>Arts</b>                      |                     |                       |                                     |                           |
| <b>Engineering</b>               |                     |                       |                                     |                           |
| <b>Physical Education</b>        |                     |                       |                                     |                           |
| <b>Commerce</b>                  |                     |                       |                                     |                           |
| <b>Education &amp; Fine Arts</b> |                     |                       |                                     |                           |

Expenditure Analysis:

For this purpose, an examination of expenses on university activities as it relates to education is categorized as follows.

1. Expenses which have no direct relation to teaching/education activities are excluded These are:  
Model children's schools, Capital expenses (stocks, etc), Restaurants, Scholarships, Credited accounts (Commitments), infrastructure, Deanship of research, Continuing research, Housing etc.
2. Administrative and operations expenses (distributed proportionally according to the number of courses offered by each college)

Central administration, computer Centre, Public relations, Student deanships, Library, Admission and register, projects office, auditing officer, Finance, Services, Social, Security, Insurance, Personnel, Development Office, Production, Supply, Security, Building, Tender Office, Total

Data Analysis should be carried on:

- i. Cost share of college employees in social security for each faculty's teaching expenses
  - ii. The cost share of college employees of overload expenses
  - iii. College share of saving fund for their employees
  - iv. College share of cost on health insurance, investment, department production and maintance.
3. Direct expenditures are distributed among colleges on the basis of course/student cost
- i. Recurrent expenditures

Recurrent expenditures constitute the largest proportion of expenditure item in the University budget. Wages, salaries, employee benefits and securities are the main consumers of University finance.

- ii. Capital expenditure such as equipment's, laboratories, vehicles, buildings and land acquisition.
- iii. Expenditures including central administration and services consume the rest of the budget.

**Table: Average cost of course by college:**

| <b>College Name</b>              | <b>Direct</b> | <b>Indirect</b> | <b>Total</b> | <b>% of student tuition share of direct cost</b> |
|----------------------------------|---------------|-----------------|--------------|--------------------------------------------------|
| <b>Science</b>                   |               |                 |              |                                                  |
| <b>Arts</b>                      |               |                 |              |                                                  |
| <b>Commerce</b>                  |               |                 |              |                                                  |
| <b>Engineering</b>               |               |                 |              |                                                  |
| <b>Physical Education</b>        |               |                 |              |                                                  |
| <b>Education &amp; Fine Arts</b> |               |                 |              |                                                  |